



Summary of Pandemic Plan updates 7.30.2020

(to review plan in its entirety visit: <https://www.partnershipresources.org/policies/>)

1. Signs & Symptoms list updated with current CDC list of symptoms.

These symptoms were also added to our health screening questionnaire.

2. Updated timelines for how long a person needs to remain out when COVID-19 symptoms are present.

When any of the symptoms of COVID-19 are present, the individual is not to report to PRI until:

- They have had no fever for at least THREE days without taking medication to reduce fever during that time; AND
- Any COVID-19 symptoms (per the CDC: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) have resolved for at least THREE days; AND
- At least TEN days have passed since symptoms began.
- The individual may return to work earlier if a doctor confirms the cause of the individual's fever or other symptoms is not COVID-19 and the doctor provides a written release for the individual to return to PRI.

3. Updates regarding 2-Phase Approach to reopening

PRI will take a two-phased approach to providing in-person facility-based services. Based on discussions with individuals and their team, we will determine when in-person services are an option for an individual. Factors considered in this decision include the safety of the person served, their health condition, ability to follow recommended hygiene procedures, and ability to observe social distancing. In addition, we will consider the setup and capacity of the site they are returning to, the safety of other individuals at the site, transportation availability, along with staffing and scheduling parameters. This approach will gradually allow for services to be provided to those with more significant support needs and higher level of risk as the spread of COVID-19 slows.

- Phase I will include providing services to those who can wear a mask during transportation and while in our facility, tolerate or independently handwash, remain in designated program areas, and maintain social distancing.
- Phase II will include providing services to those who would have trouble following health requirements, have personal care needs that would create significantly increased risk of transmission, are not able to tolerate a mask, will not tolerate or independently handwash, will not maintain social distance, are not able to remain in designated program area, and needs assistance that requires the person to remove a mask and be within 6 feet of a staff person for prolonged periods of time (e.g. assisting a person with lunch).
- Timing on when to implement Phase II will be determined based on PRI leadership, guidance from the Governor, the Minnesota Department of Health (MDH), and the Minnesota Department of Human Services (DHS) nearing the end of the Governor's declared peacetime emergency. PRI will limit visitors and volunteers entering our programs during phase I.

4. Face Covering requirement and exceptions

- a. Face coverings shall be required for the duration of time at a PRI service site even if social distancing is possible.

- i. A “face covering” must be worn to cover the nose and mouth completely and can include a paper or disposable face mask, a cloth face mask, a scarf or bandana, a neck gaiter or a religious face covering.
- ii. Employees and clients may bring their own masks for use at PRI service sites. The company reserves the right to not permit the use of a mask that it feels in its own determination, is inappropriate and/or compromises the health and safety of others.
- iii. If social distancing recommendations cannot be followed due to performing personal cares, then a surgical mask and face shield or eye protection is recommended so long as supply availability makes it possible for PRI to supply.
- iv. Masks may be temporarily removed in the following circumstances:
 1. if an individual is in an unshared office/room with no other persons, but must be put back on before entering any common areas or occupied spaces. In such situations, the individual should still carry a face covering to be prepared for person-to-person interactions and to be used when no longer alone.
 2. When eating or drinking, provided that 6 feet of physical distance is maintained between persons.
 3. While communicating with an individual who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a face covering difficult, provided that social distancing is maintained to the extent possible between persons.
- v. Individuals who are unable to tolerate wearing a mask will be invited back to PRI when Phase II of our plan is implemented.

5. Community Activities outside of PRI service sites will be limited to outdoor settings (with the exception of community employment sites, which will be evaluated on an individual basis).

- People may access community indoor public facilities for restroom use or protection from inclement weather.

6. PRI’s Contracted Transportation Expectations

If PRI contracted transportation is offered and is to be used, PRI will review the transportation provider’s pandemic safety plan to determine if the plan sufficiently follows CDC guidance and will make a determination as to if the provider may transport individuals to and from PRI.

- Individuals using PRI’s contracted transportation (Drivers and passengers) will be required for the duration of transport to follow PRI’s face covering guidance outlined in the Social Distancing and Precautionary measures section of this document.
- Drivers are health screened according to their company policy prior to the start of their shift.
- Transportation drivers reserve the right to refuse service to clients if they are exhibiting signs and symptoms of COVID-19 and/or if they are unable to adhere to the requirement of wearing a face covering.
- Ventilation in the vehicle will be increased to the extent possible by opening windows when weather permits or setting the air ventilation/conditioning on non-recirculation mode.
- Commonly touched surfaces in and on the vehicle will be cleaned and disinfected, at minimum, at the beginning and end of each shift/route (per CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/disinfecting-transport-vehicles.html>)
- If a client fails the health screening at PRI, exhibits symptoms while at PRI, or is not able to comply with safety guidelines outlined in this document, it will be the responsibility of the client’s home to transport the client home promptly (contracted transportation will not be offered for this purpose).

- Individuals using PRI's contracted transportation will be seated within the vehicle in a manner that maximizes space between persons to the extent possible.
 - One seat will be left open between each passenger and only 50% capacity per vehicle will be allowed.
- Arrival times will be staggered to the extent possible to minimize congregating in groups during transition times or while waiting to complete the health screening process. Only 1 vehicle at a time will be allowed to unload passengers.
- Clients who require assistance will need to be escorted by the home support person between the vehicle and the home. The transportation driver will support the person in and out of the vehicle and ensure safety belts are secured.
- Transportation companies are required to notify their supervisor and PRI's CEO and SDPS of any potential exposures to positive COVID-19 individuals immediately, including but not limited to:
 - A driver who transported PRI clients who has tested positive to COVID-19 or has had prolonged contact with an individual who has tested positive
 - An occupant of a vehicle used to transport PRI clients has tested positive to COVID-19 or has had prolonged contact with an individual who has tested positive.